



# Blue Card Interstate / International Application Process Fact Sheet

26<sup>th</sup> Australian Jamboree (AJ2025)

## 1. Why do I need a Queensland Blue Card?

The State of Queensland does not recognise working with children checks conducted outside of Queensland. If you are working in Queensland in regulated child-related employment for more than 7 days in a calendar year, you will need a blue card. There for you will need a blue card to attend AJ2025.

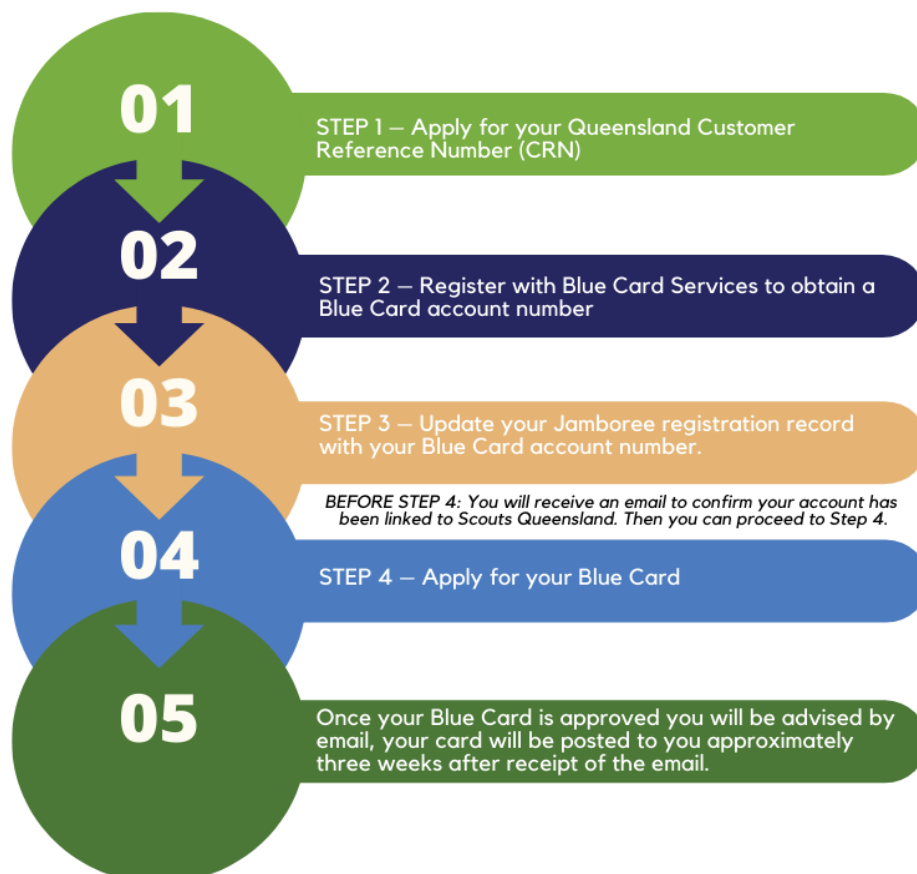
However, you can't work in **restricted employment** if you are a **restricted person** under the *Working with Children (Risk Management and Screening) Act 2000*.

**A Restricted person** – is a person who either:

- has been issued a negative notice
- has a suspended blue card
- is a [disqualified person refer to FAQ](#)
- has been charged with a [disqualifying offence](#) that has not been finalised, or
- is the subject of an adverse interstate Working with Children Check decision that is in effect.

## 2. Overview of how to apply

There are four steps to applying for a Queensland Government issued Blue Card. An overview is provided below.





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## STEP 1 Apply for your Queensland Government Customer Reference Number (CRN)

Department of Transport and Main Roads (TMR) are used to verify a person's identity so a photo can appear on the blue card. This can be done by completing the [remote pack](#) which is if a person lives interstate or overseas.

The TMR issued customer number is only valid for six months from time of issue and will expire if not used for any purpose.

### Complete Remote pack

- Complete the [New Customer / Photo and Signature Remote Application \(for agency card\) form](#) to obtain your CRN or update your photo. Be sure to have your documents witnessed by an approved person.
- If you need help completing this form, take a look at our [Getting a Customer Reference Number or updating your photo for your blue card application guide](#) and the [Your digital photo... The right way](#) to ensure you meet the photo requirements.

### Post paperwork

You will need to post your form, documents, and photos to:

The Manager  
Department of Transport and Main Roads Dalby Customer Service Centre  
PO Box 767  
Dalby QLD Australia 4405

Watch the blue card services videos to learn more about applying for a CRN using a remote pack for a blue card application if you're from [interstate](#), [overseas](#).

### What happens next at TMR?

- This process could take up to 8 weeks.
- TMR will process your application / photo.
- Once you have been issued with a CRN, TMR will send you a confirmation email.
- Once you have received your confirmation email, you can register for a [Blue Card account](#).

## STEP 2 Register with Blue Card Services to obtain a Blue Card account number

Before you apply for your Blue Card, watch the video [Things you need to know before applying for a blue card](#). Have your CRN nearby to reference. You will need this to register for a Blue Card account.

[Register for a Blue Card account](#) through the Blue Card Services website at <https://my.bluecard.qld.gov.au/login>. This is how the Queensland Government will verify your



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identity and obtain your photo for your Blue Card. You will be issued with a Blue Card account number during this registration process.

## **STEP 3      Update your Jamboree registration record with your Blue Card account number**

To be eligible for a free volunteer Blue Card, Scouts Queensland must link your Blue Card account number to them via a Government portal. Updating your Jamboree registration record with your Blue Card account number will allow this to happen.

You will receive confirmation once this is done, and you will then be able to proceed to the final step of applying for your Blue Card.

## **STEP 4      Apply for your Blue Card**

Log back into the [Blue Card Services Applicant Portal](#) and complete your Blue Card application. The Blue Card Approval can take 7 – 21 days approximately from the time the application is completed.

Once your Blue Card is approved you will be advised by email, your card will be posted to you approximately three weeks after receipt of the email.

Your number will appear on your Jamboree registration record for tracking purposes.

## **3. FAQs**

### **3.1.      Restricted person**

— is a person who either:

- has been issued a negative notice
- has a suspended blue card
- is a [disqualified person](#)
- has been charged with a [disqualifying offence](#) that has not been finalised, or
- is the subject of an adverse interstate Working with Children Check decision that is in effect.

### **3.2.      Your Obligations**

As an **applicant**, you must let Blue Card Service know within 7 days if:

- your personal details change
- your employment circumstances change.

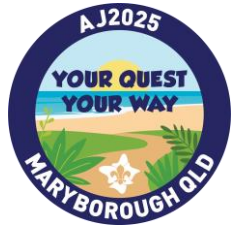
As a **card holder**, you must let Blue Card Service know within 14 days if:

- your personal details change
- your employment circumstances change
- you lose your blue card
- your card is stolen



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## 4. Some useful links

**Video on how to get a CRN - Interstate** - <https://www.youtube.com/watch?v=bEmuY2DIczc>

**Video on how to get online account** - <https://www.youtube.com/watch?v=r-lDr6FBtpg>

**Video on how to apply through the portal** -

[https://www.youtube.com/watch?v=T\\_vd\\_Ert0rk&list=PLO6A\\_tB0k8z084UXjFb79M6xjTVlidKux&index=5](https://www.youtube.com/watch?v=T_vd_Ert0rk&list=PLO6A_tB0k8z084UXjFb79M6xjTVlidKux&index=5)

